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A meeting of the **Cabinet** will be held in the Committee Rooms, East Pallant House on **Tuesday 5 September 2023 at 9.30 am**

MEMBERS: Mr J Brown (Vice-Chairman), Mrs T Bangert, Mr D Betts, Mr B Brisbane, Ms J Brown-Fuller, Mr M Chilton, Ms H Desai and Mr A Moss (Chairman)

AGENDA

- 1 **Chair's Announcements**
The Chair will make any specific announcements for this meeting and advise of any late items which due to special circumstances will be given urgent consideration under Late Items.
- 2 **Declarations of Interests**
Members are requested to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they might have in respect of matters on the agenda for this meeting.
- 3 **Public Question Time**
In accordance with Chichester District Council's scheme for public question time the Cabinet will receive any questions which have been submitted by members of the public in writing by noon two working days before the meeting. Each questioner will be given up to three minutes to ask their question. The total time allocated for public question time is 15 minutes subject to the Chair's discretion to extend that period.

RECOMMENDATIONS TO COUNCIL

- 4 **Project Extension - Trees Outside Woodlands** (Pages 1 - 4)
The Cabinet is requested to consider the report and make the following recommendations to Council:

That Cabinet recommend to Council:

1. **The acceptance of funding from Defra for the extension of the Trees Outside Woodlands Project of £120,000 for 2023/2024 and £120,000 for 2024/2025.**
2. **That a budget of £120,000 is set for 2023/2024 and 2024/2025, to cover staff costs and expenditure on tree planting pilot projects.**
3. **That authority is delegated to the Director of Planning and Environment to accept any additional funding offered by Defra, should such funding be offered as part of the project, and to increase budgets**

accordingly.

4. **That authority is delegated to the Divisional Manager for Environment and Health Protection, in consultation with the Cabinet Member for Environmental Strategy, to award funding to tree planting pilot participants in the District.**

KEY DECISIONS

- 5 **2022-23 Treasury Management outturn report** (Pages 5 - 19)
The Cabinet is requested to consider the report and its appendices and make the following resolution:

That Cabinet considers the Treasury and Investment activity summarised in this report.

- 6 **Establishment of a Budget Review Group** (Pages 21 - 26)
The Cabinet is requested to consider the report and its appendix and make the following resolutions:

That Cabinet approve the setting up of a Budget Review Group, and the Terms of Reference as set out in Appendix 1 of the report.

- 7 **Repair of Timber Access Ramp, East Beach, Selsey** (Pages 27 - 30)
The Cabinet is requested to consider the report and make the following resolutions:

That Cabinet:

- (a) **Allocates £51,000 from general fund reserves for repairs to the ramp.**
- (b) **Notes that from 2025-26 revenue budget growth of £7,000 per year will be required to enable on-going surveying, and repair and maintenance of the ramp.**
- (c) **Notes that any further essential repairs that cannot be accommodated within the repairs and maintenance budget will be assessed on a case-by-case basis.**
- (d) **Requests that officers seek support for on-going revenue costs from Selsey Town Council and other interested stakeholders.**

- 8 **West Wittering Neighbourhood Plan Decision Statement** (Pages 31 - 43)
The Cabinet is requested to consider the report and its appendix and make the following resolution:

1. **That the Decision Statement as set out in the appendix for publication.**
2. **The examiner's recommendation that the Neighbourhood Development Plan proceed to referendum, subject to modifications as set out in the Decision Statement.**

OTHER DECISIONS

- 9 **Approval of the draft A27 Chichester Bypass Mitigation Supplementary Planning Document (SPD) for public consultation** (Pages 45 - 69)
The Cabinet is requested to consider the report and its appendix and make the following resolution:
- That Cabinet approves the draft A27 Chichester Bypass Mitigation Supplementary Planning Document (SPD) for public consultation for a period of six weeks to commence prior to 23 September 2023.**
- 10 **Draft Statement of Community Involvement (SCI) for Consultation** (Pages 71 - 90)
The Cabinet is requested to consider the report and its appendix and make the following resolution:
- That Cabinet approve the Statement of Community Involvement for a 6-week public consultation.**
- 11 **Energy Advice Service Funding** (Pages 91 - 102)
The Cabinet is requested to consider the report and its appendix and make the following resolution:
- That Cabinet approve the allocation of £60,000 from general fund reserves to fund the Energy Advice Service delivered by Arun and Chichester Citizens Advice (ACCA) for up to 3 years at £20,000 per annum with an annual review built in.**
- 12 **Engagement Response to WSCC's Route K of the Chichester City Local Cycling and Walking Infrastructure Plan** (Pages 103 - 119)
The Cabinet is requested to consider the report and its appendices and make the following resolution:
- That Cabinet supports the WSCC public engagement and consultation regarding Route K of the Council's Chichester City Local Cycling and Walking Infrastructure Plan and indicates a preference for Option 2 and Option A of the proposals.**
- 13 **Public Spaces Protection Order - Dog Control 2023** (Pages 121 - 192)
The Cabinet is requested to consider the report and its appendices and make the following resolution:
- That Cabinet authorises the making of the attached Public Spaces Protection Order - Dog Control 2023 relating to the dog behaviour and geographical areas set out in appendices 1 and 2 to the agenda report.**
- 14 **Urgent Decision Notice** (Pages 193 - 194)
The Cabinet is requested to note the Urgent Decision Notice.
- 15 **Late Items**
- a) Items added to the agenda papers and made available for public inspection
 - b) Items which the Chair has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting
- 16 **Exclusion of the Press and Public**
There are no restricted items for consideration at this meeting.

NOTES

- 1) The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of 'exempt information' as defined in section 100A of and Schedule 12A to the Local Government Act 1972.
- 2) The press and public may view the report appendices which are not included with their copy of the agenda on the Council's website at Chichester District Council - Minutes, agendas and reports unless they contain exempt information.
- 3) Subject to Covid-19 Risk Assessments members of the public are advised of the following;
 - Where a member of the public has registered a question they will be invited to attend the meeting and will be issued a seat in the public gallery.
 - You are advised not to attend any face to face meeting if you have symptoms of Covid.
- 4) Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intentions before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. [Standing Order 11.3 of Chichester District Council's Constitution]
- 5) A key decision means an executive decision which is likely to:
 - result in Chichester District Council (CDC) incurring expenditure which is or the making of savings which are, significant having regard to the CDC's budget for the service or function to which the decision relates or
 - be significant in terms of its effect on communities living or working in an area comprising one or more wards in the CDC's area or
 - incur expenditure, generate income, or produce savings greater than £100,000

NON-CABINET MEMBER COUNCILLORS SPEAKING AT THE CABINET

Standing Order 22.3 of Chichester District Council's Constitution provides that members of the Council may, with the Chairman's consent, speak at a committee meeting of which they are not a member, or temporarily sit and speak at the committee table on a particular item but shall then return to the public seating area.

The Leader of the Council intends to apply this standing order at Cabinet meetings by requesting that members should *normally* seek the Chairman's consent in writing by email in advance of the meeting. They should do this by noon on the Friday before the Cabinet meeting, outlining the substance of the matter that they wish to raise. The word normally is emphasised because there may be unforeseen circumstances where a member can assist the conduct of business by his or her contribution and where the Chairman would therefore retain their discretion to allow the contribution without the aforesaid notice.